



BYLAWS OF

RIO GRANDE VALLEY TEXAS A&M UNIVERSITY

MOTHERS' CLUB

Article I - Name

The name of this Club shall be the Rio Grande Valley Texas A&M University Mothers' Club (in membership with the Federation of Texas A&M University Mothers' Club).

Article II - Purpose

The object of this Club is to promote the welfare and happiness of the students attending Texas A&M and to cooperate with the faculty of the University in maintaining a high standard of moral conduct and intellectual attainment. The purpose of the club is to contribute to the comfort and welfare of the students at Texas A&M and for charitable and educational purposes, including for such purpose the making of distributions to organizations that qualify as exempt organizations under Sections 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law).

Article III – Membership

Section 1: The active membership of this Club shall be composed of mothers, stepmothers or guardians of past and present students of Texas A&M, residing in the Rio Grande Valley. An active member is eligible to hold a club or Federation office per Federation bylaws.

Section 2: Past Presidents and former members who do not wish full participation in the Club may become Associate Members. Associate members shall not be allowed to hold office or have voting privileges.

Section 3: Individuals who live in an area not served by an active Federation of Texas A&M University Mothers' Club are eligible to be adopted by a Federation Club (Adopt-a-Mom Program), provided the member upholds and supports the constitution and bylaws of the member club and the bylaws of the organization.

Article IV – Meetings

Section 1: Regular business meetings shall be held once a month during the academic calendar on a day and time set by the Executive Board. The Executive Board shall have the power to change date, time and place of the regular meeting of the Club, as necessary.

Section 2: Special meetings may be called by the President or the Executive

Board. Article V – Dues and Fees

The annual dues of the Club shall be \$25.00 per Active member and \$5.00 per Associate member payable in September, from which State Federation Dues per Active members are paid.

ARTICLE VI – Officers, Their Elections and Duties

Section 1: Officers

- a. The elected officers of the Club shall be President, Vice President, Secretary and Treasurer for a term of two years.
- b. The Parliamentarian shall be appointed by the President.

Section 2: Elections

- a. President and Secretary shall be elected at the April meeting of the ODD years to serve for a two-year term. Vice President and Treasurer shall be elected at the April meeting of the EVEN years to serve for a two-year term.
- b. Duties of office shall be assumed at the regular meeting in May immediately following installation.
- c. The Nominating Committee shall consist of three members, one of whom shall be the Vice President, who will serve as the Nominating Committee Chairman, unless up for re-election, at which point the Secretary shall take

- over as the Nominating Committee Chairman.
- d. The committee shall announce one name for each office in March. Elections shall be held in April. Additional nominations for any office may be made from the floor. e. Voting shall be limited to members in good standing.

Section 3: Duties of Elected Officers

- a. The President shall preside at all meetings and have general supervision over the affairs of the Club; shall serve as ex-officio to the Federation meetings in the Fall, Winter, and Spring; shall appoint chairmen and members of the Standing and Special Committees; shall perform other duties as they pertain to the office.
- b. The Vice President shall preside in the absence of the President, and shall perform such other duties as are necessary during the absence of the President.
- c. The Secretary shall keep the minutes of the regular and Executive Board meetings; shall have charge of all records; shall notify the Executive Board and Members of meetings; shall take care of all correspondence pertaining to the business of the Club.
- d. The Treasurer shall collect all dues; take charge of all money; keep account of the same and render monthly and annual reports of receipts and disbursements; shall expend money for the Club as instructed and submit records for audit.

Section 4: Duties of Appointed Officers

The Parliamentarian shall advise upon points of order when called up on by the presiding officers; shall be Chairman of the Bylaws Committee; shall be responsible for providing a current copy of the Bylaws to the President; Secretary and Parliamentarian of the State Federation.

ARTICLE VII – Standing Committees and Special Committees

The President shall appoint the following standing committee chairs, with the approval of the Executive Board: Publicity/Historian, Contact, Boutique, Audit, and other committee(s) deemed necessary.

Section 1: The Publicity/Historian Chair shall furnish for publication items of general interest concerning the Club and notice of all meetings; shall prepare a history book of the Club.

Section 2: Contact Chair shall be responsible for notifying members of meetings and other information. This notification will be made by e-mail to those members who have provided e-mail addresses. Other members shall be notified by regular mail or telephone.

Section 3: The Boutique Chair shall make arrangements for craft sessions and have charge of all duties related to Boutique at Family Weekend of the Club.

Section 4: The appointed Audit Chair and two other volunteer members shall audit the financial records of the Treasurer and present a report at the September meeting. The

Committee shall be selected by the (outgoing) President and shall consist of three members and one alternate. No member of the Audit Committee should be a current board member or outgoing board member. It is recommended that the chairman of the committee have some accounting knowledge.

Article VIII – Executive Power

Section 1: The Executive Board shall be composed of elected officers, parliamentarian, chairmen of standing committees and any member elected to office in the State Federation. The Executive Board shall transact the business of the Club between meetings.

Section 2: In the event that any elected office, except for the office of President, is vacated due to a resignation or death, the office will be filled by the Vice President as interim officer until the previous nominating committee can be reinstated and fill the vacated office with a qualified member, subject to the approval of the Executive Board.

Article IX – Delegates and Voting Power

The delegates to the Federation business meetings will consist of three representatives; the President and two elected members. Associate members may not be delegates.

Article X – Quorum

The quorum shall be 1% of the paid membership.

Article XI - Parliamentary Authority

Roberts Rules of Order Newly Revised shall be the parliamentary authority for all meetings, when they are not in conflict with these Bylaws.

Article XII – Amendments

By Laws of the Club may be amended by a majority vote at any meeting, provided notice in writing is filed with the secretary and read in open meeting at a previous meeting or they may be amended by the unanimous vote of the body without the formality of previous notice.

Article XIII – Restriction Clause

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose outlined in these articles. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) an organization, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Article XIV - Dissolution

Upon the dissolution of the organization, the Executive Board shall, after paying or making provision for the payment of all of the liabilities of the organization, dispose of all of the assets of the organization exclusively for the organization in such manner, or to such organization organized and operated exclusively for charitable and education purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of

1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Executive Board shall determine. Any such assets not so disposed of, shall be disposed of by the District Court in the county in which the principal office of the organization is located, exclusively for such purposes or to such organization, as said Court shall determine, which are organized and operated exclusively for such purposes.

Amendments:

Revised August 1983. Revised August 1989. Revised January 1999. Revised October 2003. Revised May 2006. Revised November 2009. Revised May 2013. Revised March 2016. Revised February 2017 Revised November 2018 Revised November 2024 1) Membership fee increased to \$25. And 2) The Executive Board will determine the dates and location of monthly meetings.